

INFO.

--> What is the capacity?

Capacities vary on the area you book. The lower courtyard area is the largest area we offer and can fit approximately 70-80 people. For exclusive use of the lower courtyard area, a minimum spend is applied on Friday & Saturday nights.

--> What is the minimum spend for exclusive use of the lower courtyard?

Friday night minimum spend - Food & Beverage Total = \$3,000.00

Saturday night minimum spend - Food & Beverage Total = \$4,500.00

There is NO minimum spend for exclusive use of the lower courtyard area for bookings Sunday through to Thursday. Please note: bookings for exclusive lower courtyard use need to reach a minimum capacity number, this can be discussed with our venue manager.

-->Is there a hire fee?

No, there are no venue/hire fees for bookings of any size. A pre-auth is required for groups over 10 guests. All you need to do is fill in the Pre-Auth that will be emailed to you once we have confirmed the booking in our system. Please note that you are only charged if the booking is a 'no show' on the day or cancelled on short notice at \$10 per head. Reservations are not confirmed until the Pre-Auth requested has been processed.

--> What function packages do you offer?

For our latest function packages, please see the function tab on our website: thebennett.com.au/functions

--> Do we need to order a beverage package/function food?

No, this is completely up to you and how you would like your event to work. For minimum spends, either a bar tab, drinks package or catering can be organised prior to your event.

--> When do function packages need to be ordered?

We ask that you have your function orders placed 7 days prior to your booking to allow our team time to have everything ordered and prepared.

--> When can I pay for my function packages?

Function packages can be paid in advance via EFT or on the day/night of your booking. For EFT payments, an invoice will be issued prior to the event.

INFO.

--> Can I bring a cake?

Yes, we have side plates and spoons and are happy to store your cake in our cool room. Please note it is BYO candles. For those wishing to have their cake cut & served, this can be done at \$4 per person.

--> Can I decorate the area (i.e. balloons, napkins, etc)?

We are happy for you to dress the area up; we ask for no glitter, confetti or anything that will leave lasting effects on the venue.

--> What is the maximum number of people I can book for?

The largest booking we can allow is 80 people, if you are looking to book a larger group please email us and we will try and work out an accommodation for you.

--> Can I increase/decrease number of guests after confirming my booking?

Yes, please contact the venue on (02) 4961 3176 if there are changes to your booking. Management team will also contact you in the upcoming weeks to your booking for any final changes or arrangements.

--> Can I book 2 areas?

No, we do not book multiple areas to one function as we are a busy venue and need flexibility in our bookings for all patrons.

--> Can I book the whole beer garden?

No, as mentioned above we do not book multiple areas to one function as we need flexibility for other patron's bookings

--> Do you have heating outside?

Yes, we have some heaters outside. Please note in winter that it is cold outside and we suggest that you inform your guest to wear warmer clothing.

-->What are the minimum hours we can book for?

On Saturdays we have three seating allocations in the Beer Garden, each 2.5 hours long. These seating are at 12:00pm, 3:00pm and 6:00pm. You may be asked to vacate the space at the completion of your booking to allow for us to clear and reset the space for the following function. The final seating allocation concludes at 8:30pm, and while you wont need to vacate the space, it will no longer be allocated, and other patrons of the venue may filter into the area.

Please note, the courtyard sitting times for each day except Saturday are 4 hours.

INFO.

--> Can all the tables be removed from the lower area of the courtyard?

No, unfortunately due to the weight and size of these tables we cannot move them from the courtyard. However, they can be shuffled around to maximise space.

--> Are there restrictions for minors?

Yes. For all functions booked in our courtyard on either Friday or Saturday, we ask any minors leave the space from 7pm onwards. Minors are welcome to stay later during the alternative days.

--> Do you allow 18th birthday parties?

We do not take bookings for 18th Birthday Parties due to the risk of underage guests.

--> Are speeches allowed?

Whilst we understand speeches are an important aspect to a celebration or event, we unfortunately do not have a private space for this to occur. Speeches ultimately affect the entire venue and we need to ensure the ambience of the venue is perfect throughout. We kindly ask you to refrain from completing speeches in our courtyard.

--> What if it rains?

We keep an eye on the weather ourselves to make sure we can accommodate all our bookings, we do have an awning that covers the lower area but note if the weather has wind, it can affect the area. Unfortunately due to the size of the venue, we cannot guarantee an alternative area.

--> Can we have our own Musician or DJ?

You are more than welcome to have a musician or DJ (subject to venue approval). Please note that we have a DJ on both Friday & Saturday nights from 7pm. If you would like to have a musician or DJ out of these times, please let us know and we can help with the information.

--> Can I play my own music through a speaker or sound system?

Unfortunately, our sound system does not allow this and must be controlled by our master mixer in the back of house for the entire venue.

--> How does the venue manage Responsible Service of Alcohol?

The Bennett assumes responsibility for all persons in the hotel and reserves the right to refuse entry, refuse service or remove any person that management feels is in any way behaving opposed to what is deemed acceptable.